

**Wellington Archery Association
AGM Meeting 17th September 2022
Held at Mana Archery Club, Plimmerton.**

Time: 1307 – 1446 hours

1. Welcome and Acknowledgements

President Leliel Trethowen opened the meeting and welcomed all attendees.

Present:

Graeme Williams	Robin Stewart	Chris Gorman	Amy Rowe
Gordon Harris	Jo Hollins	Patsy Vercoe	Peter Rowe
Sue Honore	Mitchell Osborne	Tony Vercoe	Liz Atkinson
Bruce Honore	Matt Nowak	Neville Clark	Allan Atkinson
Ken Downing	Robert Knight	Elizabeth McKee	Ian Harding
Craig MacRae	Luke Christie	Beverley Evans	Tara Mackle
Steven Harding	Iain Hamilton	Murray Forbes	

2. Apologies:

Nick Brown Vicky Meyer

3. Minutes of the 2021 AGM held on 18 September and matters arising

The 2021 AGM Minutes were presented for approval. Motion to accept was made by Patsy Vercoe and seconded by Allan Atkinson. Motion carried.

Matters Arising: There were no matters arising.

4. Annual Reports

President's Report

President Leliel Trethowen presented the President's Report. It consisted of the following:

- a. Leliel extended her thanks to the current committee members for their work during the year. Noted that Matt Kelland and Poriana Luke stepped down due to a transfer north.

- b. North Island Youth Championships; This was unable to be run in the District as a suitable host club was not found.
- c. New shoots were proposed during the year in the form of a Matariki shoot which did not progress due to the lack of a host club and the WAA Cup which is on the shooting calendar for the 2023 season.
- d. Leliel noted that Kapiti Archery Club (KCAC) sought affiliation with WAA during the year and this was a good step in growing the sport in both target and field events.
- e. 2021 also saw the role out of new email addresses for WAA office holders and we are planning to launch the WAA website this coming season.

A motion to accept the Presidents Report was made by Murray Forbes and seconded by Robbie Knight.

There were no matters arising from the Presidents Report and the report was approved by the members present.

Treasurer's Report

The Treasurer's report for 2021-2022 was presented. The year was a quiet year financially. The organisation is well funded. Issues during the year revolved around difficulties in getting new signatories approved. This arose due to misunderstanding between the association and the bank. There were a small number of accounts outstanding as at the time of the financial review and these were noted as liabilities. The largest of these was approximately \$3000 for badges and medals.

A motion to accept the Treasurer's report was made by Craig MacRae and seconded by Tara Mackle. The Treasurers report was approved.

2024 Affiliation Fees

The Treasurer (Murray Forbes) pointed out that the affiliation fees are set two years in advance thus providing some certainty for the committee in the development of budgets and expenditure. He further noted that the fees had not increased for several seasons yet the organisation remained in a solid financial position.

There was general discussion on whether the affiliation fees should be retained at the present level of \$20 pa discounted to \$10 pa for on time payment, as proposed by the Treasurer. Craig MacRae noted that the fees had not risen for some years and there was the potential that in a future period we could be playing "catchup" should costs for our operations unforeseeably increase. A brief discussion was held following which a motion to retain the annual fee at \$20 discounted to \$15 for on time payment.

Motion moved by Craig MacRae seconded by Peter Rowe.

The motion was carried thus the fees for the 2024 season will be set at \$20 less a discount of \$5 for on time payment.

Accounts Reviewer

Murray noted that the accounts are required to be revised or audited as per requirements of the Incorporated Societies Act. This task has been done for several years by Shirley Duffy a chartered accountant who had been involved in club archery.

Murray moved that Shirley Duffy be appointed as the accounts reviewer for the coming season. Seconded by Chris Gorman.
Motion carried.

Coaching Report

The Coaching Coordinator (Neville Clark) presented the coaching coordinators report. despite some minor disruptions good progress was made on the coaching front during 2022. A total of ten new development coaches and one new foundation coach were accredited during the season. Neville highlighted areas that the coaching team had worked on during the year including the initial development of a Coach Coordination Group where insights into coaching, what works and what doesn't and methods to assist in retention of those who pass through learn to shoot classes can be shared at the WAA level and between all the clubs. This group will have its inaugural meeting in the coming year.

A motion to accept the Coaching Coordinators Report was moved by Luke Christie and seconded by Sue Honoré. The motion was carried.

Athletes Commission Report

Neville Clark reported on the key issues that were raised by archers during the course of the year. The greatest number of queries appeared to have resulted as a flow on from Covid and the subsequent impact on the calendar and shooting dates. A number of archers have struggled to find event entry forms. Neville expressed a hope that with the possible new web site for WAA access to these will become more transparent for all and these additional queries will fall away during the coming season.

Other areas of enquiry focused on equipment, tuning, whats happening in the coaching area and the Archery New Zealand constitutional changes and how that may impact archers and clubs.

A motion to accept the Athletes Commission Report was moved by Peter Rowe and seconded by Bruce Honoré. The motion was carried.

Field Secretary's Report

Chris Gorman presented the 2022 Field Secretaries Report. The report focused on two major areas being the acquisition of further badges and medals and the WAA Facebook page capturing event results.

Chris noted that inventory was not what it was thought and that this caught him off guard. We had to identify a new supplier of badges as the old one had ceased trading. Recent supplies had to be returned as the pins on the back were not as specified.

Questions from the floor on the issue of delays in providing badges and medals to those who have been awarded them were raised. Amy Rowe noted that with the advent of the Novice and Development Classes at Archery New Zealand we should be recognising and making awards in these classes at our events. Elizabeth McKee noted that improved communication should be made by the Field Secretary to all who are waiting on badges or medals.

It was suggested that with the increasing cost of badges and medals the WAA Committee should evaluate purchasing several years stock particularly as badges and medals are one of our largest financial expenditures and the organisation is financially sound.

A motion to accept the Field Secretaries Report was moved by Murray Forbes and seconded by Neville Clark. The motion was carried.

5. Election of Officers

Request for nominations of officers on the committee had been sent to all clubs and the following members were nominated for committee positions. As per the constitution further nominations were called for from the floor.

Nominations:

Vice President: Craig MacRae – nominated by Neville Clark, seconded by Ian Harding. Endorsed by those present.

Secretary: Amy Rowe – nominated by Neville Clark, seconded by Bruce Byron. Endorsed by those present.

Field Secretary: Chris Gorman – nominated by Iain Hamilton, seconded by Ken Downing. Endorsed by those present.

Coaching Coordinator: Iain Hamilton - nominated by Neville Clark, seconded by Amy Rowe. Endorsed by those present.

Committee members:

Nick Brown - nominated by Iain Hamilton, seconded by Neville Clark.

Patsy Vercoe - nominated by Craig MacRae, seconded by Luke Christie.
Endorsed by those present.

Leliel welcomed new members to the Committee.

6. Remits, resolutions and Notices of Motion

Two remits were received in advance of the meeting and circulated to clubs for consideration. The remits were each in turn read to the meeting by the WAA Secretary and opened for discussion.

Remit 1: Written Reports

The remit focused on requiring written reports from specified office holders in advance of the meeting so that they could be circulated. A draft wording amendment to section 15 of the WAA Constitution was proposed.

Brief discussion followed and the overall feeling of the meeting was supportive.

The remit was moved by Patsy Vercoe, Seconded by Murray Forbes. Remit carried.

Remit 2: Written Nominations for Officers and Committee Positions and their Distribution

This remit focused on seeking written nominations for positions in advance of the meeting so that they may be circulated as part of the AGM papers. It was stressed that this did not preclude a nomination being made on the day from the floor. Discussion on where in section 16 of the Constitution this would be amended. The meeting requested that the WAA Committee review the wording and amend relevant dates for seeking nominations in advance and also dates for circulation.

The remit was moved by Iain Hamilton, seconded by Tony Vercoe. Remit carried.

7. Archer of the Year

Leliel noted that two separate nominations for the same person are received for the award of Archer of the Year. Amy Rowe read the prepared citation. Craig MacRae was awarded Archer of the year for 2022.

8. Additional Award

Leliel presented Robbie Knight with his WA 675 badge.

9. General Business

A question on the WAA Cup was raised by Graeme Williams. This related to inclusion of barebow and longbows in the Cup event. Iain Hamilton summarised recent work by the committee on updating the shooting rules to be more inclusive of bow divisions and age classifications. Amy Rowe enquired as to how the feedback for the WAA Cup had been handled. Leliel summarised the actions taken by the committee.

Peter Rowe noted the issues of target butts and frames for the WAA Indoors. there was some general discussion on how this could facilitated by the committee. It was noted that discussion on timing lights to manage more major tournaments is underway.

Peter Rowe moved that the Incoming Committee investigate the acquisition and storage of target butts and frames to enable smaller clubs to host the WAA Indoors. Seconded by Allan Atkinson, Motion Carried.

Murray Forbes noted that due to amendments to the Incorporated Societies Act there will be a need to update the WAA Constitution. There had been a template on the Incorporated Societies Act web site and we are waiting on the template being updated to assist.

There being no further business the meeting closed at 1446 hours