



Wellington Archery Association

Minutes of Annual General Meeting 19th September 2026 @ Manawatu Archery Club

1. Welcome and Acknowledgements

a. Present

Allan Atkinson (President), Emma Collins (Secretary), Alex Gillie, Murray Forbes (Treasurer), Mark Fowles, Fred Davidson, Bob Lowe, Barbara Scott, Iain Hamilton, Ian Harding, Chris Gorman, Bill Reddiex, Emily Sutton, Phillip Percy, Bruce Byron, Bernie Fraser, Neville Clark, Amy Lewis, Luke Christie, Tony Vercoe, Patsy Vercoe, Leigh Ferris.

Online – Jeanette Summers, Connor Johnson, Bev Evans, Graham Nootebos, Liz Atkinson.

b. Apologies

Ken Downing, Anita Crocker, Nicole Derham, Sian Allan.

2. Minutes of WAA AGM 2025 for approval

The minutes were taken as read. Allan Atkinson moved they be approved, Bruce Byron seconded, all in favour.

3. Presidents Annual Report

Allan Atkinson read his report (see appendix 1). Murray Forbes moved the report be approved, Ian Harding seconded, all in favour.

4. Treasurer Report and Statement of Accounts

Murray Forbes read his report (see appendix 2). Alex Gillie moved the report be approved, this was seconded, all in favour.

a. 2026-2027 Budget

Budget was missing from meeting papers, but Murray Forbes shared the proposed budget verbally to the meeting. The secretary will issue budget to WAA Members with minutes (see appendix 3) including an online vote to approve.

b. Affiliation Fees

The committee recommends the affiliation fees remain at \$15 for the 2027-2028 shooting season. Murray Forbes shared background of how decisions were made. There was discussion around drop in membership but was reassured that there is enough cash flow to cover a small drop. Murray Forbes moved the affiliation fees be approved, Amy Lewis seconded, all in favour.

c. Nomination of Accounts Reviewer.

Murray Forbes proposed that Shirley Duffey review the WAA accounts, she has reviewed previous years and is happy to continue. Murray Forbes moved nomination be approved, Bernie Fraiser seconded, all in favour.

5. Field Secretary Report

Amy Lewis read her report (see appendix 4). Allan Aitkinson moved that the report be approved, Alex Gillie seconded, all in favour.

a. 2026 – 2027 Shooting Calendar

Amy Lewis shared the proposed shooting calendar (see appendix 5). Jeanette Summers advised that they (Kāpiti) will be able to host the WAA Indoor Championships.

Allan Aitkinson moved the calendar be approved, Amy Lewis seconded, all in favour.

6. Coaching Coordinator Report

Neville Clark read his report (see appendix 5).

Questions from the floor regarding coaching courses and if clubs can run their own coaching courses in-house. Iain Hamilton responded that there are no guidelines about how to run a coaching course, but coaches can run their own courses to train up to the level they themselves have attained.

Murray Forbes moved that the report be approved, Bob Lowe seconded, all in favour.

7. Election of Officers

a. Election of Vice President

No nominations received prior to meeting. Amy Lewis nominated Alex Gillie who accepted and was unopposed. Allan Aitkinson seconded nomination, all in favour.

b. Election of Secretary

No nominations received prior to meeting. Allan Aitkinson nominated Emma Collins who accepted and was unopposed. Murray Forbes seconded nomination, all in favour.

c. Election of Field Captain

One nomination for Amy Lewis was received prior to meeting. Nomination was unopposed, all in favour.

d. Election of Coaching Coordinator

No nominations received prior to meeting. Allan Aitkins nominated Neville Clark who accepted and was unopposed. Iain Harding seconded nomination, all in favour.

e. Election of two Committee Members

No nominations received prior to meeting.

Jeanette Summers nominated Connor Johnson who accepted nomination. Allan Aitkinson seconded nomination, all in favour.

Barbara Scott nominated Bob Lowe who accepted nomination. Iain Harding seconded nomination, all in favour.

8. Receipt of Remits, Resolutions and Notices of Motion

No motions were received prior to meeting; nothing was brought up during the meeting.

a. Nominations for Life Memberships

No nominations for Life Memberships were received this year.

b. WAA Archer of the Year

Two nominations were received this year; we would like to acknowledge the achievements of both archers, who have done amazingly well; Sophia Abery and Connor Johnson.

Allan Aitkinson shared the decision was made by committee and incoming votes. The votes were equal, so Allan's final decision came down to long list of achievements from both Archers. The award went to Connor Johnson

c. Champion of Champions

Allan Aitkinson announced that Connor Johnson also won the Champion of Champions Award.

d. Volunteer of the Year

No nominations were received this year; the award was not given out this year.

9. General Business

a. Proposal by Bernie Frasier

Bernie Frasier shared his proposal to obtain higher interest and participation of archers at the WAA Indoor Championships. He was saddened by the lack of participants, particularly senior recurve archers during this year's tournament and proposed that the event could be run over several days (not necessarily concurrently) and by more than one club. This then went to the floor for discussion.

It was discussed that this year had certain issues which may have contributed to the attendance. There was a change in venue due to flooding, which was then repaired in time, so venue returned to the original club albeit at a change of date. There was a delay in correspondence going out to members due to WAA not having direct access to its members. Lastly, the new date was a week before the Archery NZ Indoor Nationals which meant some archers didn't want to compete 2 weeks concurrently.

It was noted that there were 29 archers that attended the WAA Indoor Championship, a waitlist was held for those archers that couldn't sign up and the waitlist was empty. There were also several archers that dropped out at short notice.

This led to a discussion raised by Bruce Byron regarding how the WAA contacts its members and how the WAA promotes itself and its competitions. It was felt that the WAA should be promoting itself to the members as some clubs are distancing themselves from the WAA while they still have members that want to be part of the WAA; and these members want more information.

The committee shared that, since a month ago, they are now able to contact members directly which will help remove the delay in information being passed on to members. This is the first action of many planned to upgrade technology, so information, accessibility and the general presence of the WAA is improved.

No action was taken on Bernie Fraser's proposal. Attendance will be monitored this year, and it was noted that the communication delay problem has been resolved. The date of the Indoor Championships in 2027 is yet to be set but the committee will make efforts to ensure it is not held as close to the Archery NZ Indoor Nationals.

There was no other general business

10. Close of Meeting

The meeting closed at 2:11pm

11. Appendices

a. Appendix 1 - Presidents Report

Tena Koutou Katoa

Haere mai, nau mai

Hello everyone and welcome to the Wellington Archery Association Annual General Meeting for 2026.

This was my first year as President and it has been a steep learning curve for me. There are a lot of moving parts in an association such as this, and there is a lot of achievement that tends to go unheard.

I would like to draw attention to the achievements of the athletes in our region, there have been multiple examples in the past year of athletes from the WAA succeeding in local, regional, national and international events. Those people simply don't just pick up a bow and win. They set goals, create plans, study the sport and themselves, commit to outcomes and work very hard to get that success.

Could I please ask you all to join me in applauding all those athletes that put themselves out there and give it a go.

The past year saw yet another packed out shooting calendar. The challenge of setting out the event timing and collating bids to host was taken up by the Field Secretary, Amy Lewis. There were 18 WAA shoots, among them 3 Major tournaments providing local athletes with opportunity to enhance their Archery New Zealand ranking position. These shoots were hosted as far north as Whanganui, in the Manawatu and as far south as Randwick.

There was a new series of WAA 600 medals added to the current offering, adding more goals and setting the bar a little higher. I'm certain there's something there for everyone, look out for your next chance to win a medal.

All those events were coordinated with seven other major tournaments and an international tournament too. That amounts to a total of 26 shoots in 12 months, three of which were not held in the WAA region.

The opportunities are there for any one of us to pursue this passion at the pace we each desire, be it participation or competition. The choices are available for each of us.

The committee has agreed to get trophies for the regional Indoor Championships. Next year will be the first time we are going to be offering them, be sure to show up, shoot your very best and be the first to get your name on a new trophy.

I would like to take this chance to encourage all of us to look out for a shoot taking place in our region and participate. Shooting, coaching, administration, dragging out targets, every contribution helps. It helps you to get some insight on the sport, your goals as an athlete and what your club committee does to assist the successful hosting of a tournament.

This year the WAA committee enjoyed having a good platform set by the previous administration. Thank you very much for the handover of things in good order.

The technology platform is where the committee has largely been focusing on recently. The more observant of you will have noticed that we have recently started direct communication with you by way of email. It was asked for, and we have responded. We are looking to tidy up the website and modernize our presence there soon. Our intention is to offer more accessibility to AGM's by offering online attendance. Hopefully this will help to raise the engagement levels with our members.

And while I'm here, there are six vacancies coming up on the WAA Committee. If you feel you can contribute to the objects of our constitution

- To foster and encourage archery

- To encourage individual, inter-club or group competitions
- To control all competitions for Association trophies
- Generally, to act for the welfare of the clubs and members

Then please do consider standing for a position on the committee. We will be asking for nominations later in this meeting for the following positions

- Secretary
- Field Secretary
- Vice President
- Coaching Co-Ordinator

And two committee positions.

Finally, I am honoured to have worked alongside so many kind, generous, hard-working people on this committee. Each of you has given your time to help me, guide me and support me over the last twelve months.

There were some unexpected events and lumps along the way. The way that we respond to these moments in order to achieve the desired outcome is where success ultimately comes from. Your committee has shown that they are a group of people that take responsibility for shaping better outcomes, and I would like to thank them for that.

With the continued support of a great bunch of people, there really is no limit to achievements that the Wellington Archery Association can deliver for you, it's members.

b. Appendix 2 – Treasurers Report

INCOME STATEMENT

	2025/26 Actual	2025/26 Budget	2024/25 Actual
Affiliations	\$4,370.00	\$4,800.00	\$5,005.00
Interest	\$315.72	\$300.00	\$623.28
other	\$0.00	\$0.00	\$0.00
Total Income	\$4,685.72	\$5,100.00	\$5,628.28

Awards	\$933.95	\$2,000.00	\$0.00
Coaching Expenses	\$0.00	\$300.00	\$0.00
NZ Representative Awards	\$1,650.00	\$1,000.00	\$0.00
Review of Treasurer's Annual report	\$0.00	\$60.00	\$60.00
Administration Expenses	\$87.48	\$500.00	\$564.33
Depreciation & Impairments	\$309.76	\$380.00	\$344.18
Other Expenses	\$0.00	\$100.00	\$0.00
Total Expenses	\$2,981.19	\$4,340.00	\$968.51

NET SURPLUS/(DEFICIT)

\$1,704.53	\$760.00	\$4,659.77
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BALANCE SHEET

	Notes	2025/26 Actual	2024/25 Actual
Cash & Cash Equivalents	2	\$30,184.65	\$31,384.86
Debtors	3	\$0.00	\$0.00
Inventories	4	\$5,411.70	\$0.00
Fixed Assets	5	\$2,787.86	\$3,097.63
Total Assets		\$38,384.21	\$34,482.49

Creditors	6	\$0.00	\$0.00
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Net Asset Value

\$38,384.21	\$34,482.49
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Opening Balance	\$34,482.49	\$29,822.72
Surplus/Deficit for the Year	\$1,704.53	\$4,659.77
Adjustment for prior year (inventory opening)	\$2,197.20	
Equity - Closing Balance	\$38,384.22	\$34,482.49

Notes

1. Significant Accounting Policies

These Financial Statements are prepared on a historical cost basis. They are also prepared on an accrual basis, which means that income and expenses are recorded in the year that they relate to, whether or not the related cash flows occurred in that year. Examples of accrual adjustments are:

- If an affiliation fee for the following year is received early, i.e. in the current year, the receipt is recognised as a creditor at balance date, and not as income in the current year.
- If expenditure for e.g. a coaching event is incurred in the current year but payment for this expenditure is only made in the following year, then the expenditure is recorded in the current year with a corresponding creditor at balance date.
- If inventory items (e.g. medals and ribbons) are purchased that are not used by the end of the year, then the unused portion of those items are recognised as inventory at balance date, and not as expenses. The items are recognised as expenditure in the year that they are used.

However, these accrual adjustments are only made if the aggregate of these adjustments exceed 10% of gross income for the year.

2. Cash & Cash Equivalents

	2025/26	2024/25
Current Account	\$19,345.94	\$20,702.01

Savings Account	\$10,838.71	\$10,682.85
	<u>\$30,184.65</u>	<u>\$31,384.86</u>

3. Debtors

Debtors relate to income relating to the current year, but for which the related cash was received after balance date, or not yet. If there is a reasonable expectation that the debt will not be received, then the debt will be written down to the estimated value of the expected receipt.

No debtors were recorded at balance date.

4. Inventories

Inventories relate to items that have been purchased by balance date but have not been used.

This is the first year that an inventory has been recorded and currently constitutes the stock of awards held.

5. Fixed Assets

Fixed Assets are items that are used over a longer period of time. Generally, they are trophies and office equipment.

Fixed Assets are initially measured at cost and then depreciated over their estimated useful lives. They are depreciated on a diminishing value basis at 10% of the opening net book value.

	2025/26	2024/25
Opening balance	\$3,097.63	\$3,441.81
Additions	\$0.00	\$0.00
Depreciation	-\$309.76	-\$344.18
Disposals and Impairments	\$0.00	\$0.00
Closing Balance	<u>\$2,787.86</u>	<u>\$3,097.63</u>

6. Creditors

No creditors were recorded at balance date.

7. Prior Year Adjustment in Equity

An assessment of opening inventory previously expensed has been made and equity adjusted accordingly.

c. Appendix 3 – 2026-2027 Budget

Budget for WAA 2026 AGM

As recommended by the outgoing committee

Income:	
Affiliations	\$3,900
Interest	\$ 300
Total	\$4,200

Expenses:	
Awards (WAA600 bars/pins/booklets etc)	-\$1,500
Trophies (cups & shields for indoor champs)	-\$5,000
Coaching expenses	-\$ 300
NZ Representative awards	-\$1,500
Review of Annual Financial Report	-\$ 60
IT Services (domain name etc)	-\$ 500
Total	-\$ 8,860

d. Appendix 4 – Field Secretary Report

It has been another busy year in the WAA region, with many of our archers competing at high levels of competition, and many new archers stepping out to compete for the first time.

It is really pleasing to acknowledge that all WAA events were ably hosted across the region by our member clubs this year, offering lots of varied opportunities for archers to challenge themselves and to try something different. All events were well attended, and it was great to see some newer archers on the line, particularly at the Indoor and Clout Championships.

Our thanks go out to the tireless admin and grounds teams at Trentham Camp Archery Club, Wanganui Archery Club, Kāpiti College Archery Club, and Randwick Archery Club for hosting our major events this year, and to Manawatu Archery Club for hosting the Archery NZ North Island Senior Target Championships. We also need to pass on our gratitude to all our clubs for hosting the WAA 600 tournaments this year, providing opportunities for our emerging and developing archers to test themselves and to learn about competing in Archery tournaments.

Archers in the region enjoyed an update to the WAA's 600 tournament format this year, with the introduction of the new '800' badges. These are a red WAA badge which can be claimed by any archer who achieves a score over 800 at a WAA 600 tournament. It's been very encouraging to see many of these badges being claimed at these tournaments since they were introduced in April 2026.

The WAA 600 format and the WAA Championship events continue to be a healthy and positive proving ground for athletes to step up into higher levels of competition, which can be seen by the large number of Wellington archers competing in the Archery New Zealand National Championships, and higher levels of competition. The ANZ National Field Championships saw eight WAA archers make the journey to Massey Archery Club in Auckland, while we had thirty archers competing in the ANZ National Outdoor Championships. The highly successful ANZ Indoor Championships was held in Palmerston North, where an amazing 61 WAA Archers competed over the weekend, bringing home an impressive 53 medals.

While not a WAA event, we gratefully acknowledge the huge amount of work put in by Patsy Vercoe and the Manawatu Archery Club in hosting this event this year. It is always a highlight on the Winter archery calendar.

Thank you to our member clubs who submitted bids to host our WAA Events for the upcoming season - your enthusiasm to host these events has made putting the Events Calendar together much easier. Each club that bid for events was successful in hosting most of the events they bid for, and we are looking forward to a diverse and varied shooting calendar.

Mana Archery Club was invited to submit a bid but confirmed that they did not plan to host any WAA events in the 2026-27 season. Marangai Archery Club was not eligible to host WAA events as they currently maintain a ban against five WAA members, and our constitution requires that host clubs must allow all WAA members to attend WAA events.

Currently, no bid has been received to host the WAA Indoor Championships in 2027. The Committee would like to appeal to all our host clubs to consider whether they might be able to host this event for the region next year. The WAA committee can offer admin and other assistance in helping a club to host this popular event for our region's archers.

Archers and clubs should be aware that we may need to be flexible in the coming season in amending the Events Calendar, as a number of external archery tournaments have yet to confirm their dates (e.g. Archery NZ Target Championships, and Indoor Championships). It may be necessary to change the dates of some events to avoid clashes, to ensure that WAA events are well attended and to maximise competitive opportunities for our members.

As we head towards the start of the 2027 season, Wanganui Archery Club will be hosting us for the Loudon Trophy event on 3rd October, before we visit Manawatu Archery Club and Trentham Archery Club for WAA 600 tournaments on Saturday 17th October, and Saturday 25th October, respectively. Our first major tournament of the season will be the always popular Sir Walter

Nash Tournament at Randwick on 7-8th November and is already attracting archers from outside the region. Entries are open through Archery OSA.

We hope to see many of you on the line at these exciting events and wish you all the best and many archery successes in the coming season.

Amy Lewis

Field Secretary

Wellington Archery Association

September 2026

DRAFT

e. Appendix 5 – 2026-2027 Shooting Calendar

Date	Event	Host Club	Tournament type
3/4 October 2026	Loudon Trophy - 3rd October	Wanganui	WAA
10/11 October 2026			
17/18 October 2026	WAA 600 Tournament	Manawatu	WAA
24/25 October 2026	WAA 600 Tournament	Trentham	WAA
31 Oct / 1 Nov 2026			
6/7 November 2026	Sir Walter Nash Tournament	Randwick	Major
13/14 November 2026			
20/21 November 2026			
27/28 November 2026			
5/6 December 2026	WAA 600 Tournament	Randwick	WAA
12/13 December 2026	Turbine Tournament	Manawatu	Major
19/20 December 2026			
27/28 December 2026	Kausaiwana III (Dates TBC)	Randwick	Major
2/3 January 2027			
9/10 January 2027			
16/17 January 2027			
23/24 January 2027	WAA 600 Tournament (Date TBC)	Greenwood	WAA
30/31 January 2027			
6 February 2027	Hutton Memorial Tournament	ANZ Clubs	Archery NZ
7 February 2027	WAA 600 Tournament	Wairarapa	WAA
13/14 February 2027	WAA Target Championships 2027	Randwick	Major
20/21 February 2027			
27/28 February 2027	WAA 600 Tournament (Date TBC)	Trentham	WAA
6/7 March 2027	WAA 600 Tournament	Manawatu	WAA
13/14 March 2027	Archery NZ North Island Championships	Tauranga	Major
20/21 March 2027	WAA Clout Championships 2027	Trentham	Major
27/28 March 2027	<i>Easter Weekend</i>		

Date	Event	Host Club	Tournament type
3/4 April 2027			
10/11 April 2027	WAA Field Championship 2027	Greenwood	WAA
17/18 April 2027			
24/25 April 2027			
1/2 May 2027			
8/9 May 2027	Silver Knight & Ruscoe Shield	Trentham	RMT
15/16 May 2027			
22/23 May 2027	WAA 600 Tournament	Greenwood	WAA
29/30 May 2027			
5/6 June 2027			
12/13 June 2027	WAA 600 Tournament	Wanganui	WAA
19/20 June 2027			
26/27 June 2027			
3/4 July 2027	WAA 600 Tournament	Randwick	WAA
10/11 July 2027			
17/18 July 2027			
24/25 July 2027			
31 Jul / 1 Aug 2027			
7/8 August 2027			
14/15 August 2027			
21/22 August 2027			
28/29 August 2027	WAA 600 Tournament	Wanganui	WAA
4/5 September 2027			
11/12 September 2027			
18/19 September 2027	WAA AGM Shoot (Dates TBC)	Wanganui	WAA
25/26 September 2027			
2/3 October 2027	Loudon Trophy	Manawatu	RMT
9/10 October 2027			

Date	Event	Host Club	Tournament type
16/17 October 2027	WAA 600 Tournament	Trentham	WAA
23/24 October 2027			
30 October 2027	WAA 600 Tournament	Manawatu	RMT
31 October 2027			
6/7 November 2027	Sir Walter Nash Tournament	Randwick	Major
13/14 November 2027			
20/21 November 2027			
27/28 November 2027	WAA 600 Tournament	Randwick	WAA
4/5 December 2027			
11/12 December 2027	Turbine Tournament (Date TBC)	Manawatu	Major
18/19 December 2027			
25/26 December 2027			
27/28 December 2027	Kausaiwana IV	Randwick	Major
1/2 January 2028			

Please note: Events in blue-shaded rows are not run under the auspices of WAA. They are included here as independent events run by clubs in our district, Archery New Zealand events, or as recognised events supported by attendees from WAA Clubs.

Events identified as RMT or Major events are registered with Archery NZ and will be listed at www.archeryosa.com for information and entries. Entry details for events identified as WAA will be sent out to member clubs by the WAA for distribution to club members and listed on the WAA website at www.waa.org.nz/calendar/. Entry details for events listed as 'Other' will be communicated by the club or organisation hosting the event.

f. Appendix 6 – Coaching Coordinator Report

Hello fellow archers.

I'm opening my report by firstly thanking Iain Hamilton for the work and time that he has put into putting forward not only coaching courses but bow tuning courses and as a representative of both WAA and Archery NZ out there at competition level. Quite frankly, I cannot think of a better person to have had on board in the roles that he's taken up. He has put himself forward in a professional manner and been unwavering in his goals, which at times have been somewhat challenging. Thank you for being there Iain.

Below is a run down from Iain on how the season has gone.

Since the last WAA AGM there has been only one Archery NZ Coach accreditation course run in our region. The course was held at Wanganui at the request of the Wanganui Archery Club and accredited eight new Foundation Coaches.

During 2025 Archery NZ amended the process for coach accreditation and have taken steps to align it with a World Archery type of format and this has resulted in changes to the Foundation and Development course approach at Archery NZ.

In the past the Foundation course was designed for members of the public to provide the basics in delivering archery as an option at school camps, scout and guide camps and small commercial enterprises that may offer archery for guests. At that time Archery NZ members, who met certain requirements within a club were permitted to take the two-day Development Coach Course. This route has now changed and an aspiring coach must now complete the Foundation course, albeit the assessment of the coach's performance is internal and not an external written test as before, spend time within their club working with more experienced coaches and then at a future time they may consider taking the Development Course.

Since 2022 within WAA there have been a total of nine coach accreditation courses run and this has resulted in twenty new Development Coaches spread across Randwick, Mana, Whanganui, Manawatu, Greenwood, Trentham and Wairarapa. Across the same period there have been fifteen new Foundation only Coaches accredited from clubs including, Greenwood, Randwick and Kuranui College (Wairarapa).

During 2026 there have been a further three Recurve and Barebow Tuning courses run within the region. This subject has continued to generate interest, and the courses were run at Mana Archery Club and Wanganui Archery Club. The 23 Archers who attended these this year came from Mana, Randwick, Trentham and Wanganui.

Within Archery NZ, WAA was well represented with both Archers and Officials in International selected teams.

Trans-Tasman

- Edward Stitchbury (U16 Mens Compound)
- Sophia Aberly (U16 Womens Compound)
- Ethan Stitchbury (U16 Mens Recurve)
- Holly Monks (U14 Womens Recurve)
- Robbie Anderson (Head Coach)
- Russell Aberly (Coach)

Oceania Target Championships Auckland

- Leonard Reeves (Mens Open Barebow)
- Connor Johnson (Mens Open Barebow)
- Jeannette Summers (Womens Open Barebow)
- Mitchell Osborne (Recurve Men)
- Alex Collett (U21 Recurve Men)
- Gary Coleman (Mens Open Compound)
- Beverley Evans (Womens Open Compound)
- Sophia Aberly (U18 Womens Compound)

- Robbie Anderson (Head Coach)
- Russell Abery (Coach)
- Neville Clarke (Coach)
- Iain Hamilton (Team Manager)

World Youth Championships Winnipeg

- Iain Hamilton (Head Coach)

Asia Cup 3 Hangzhou China

- Mitchell Osborne (Recurve Men)
- Iain Hamilton (Team Manager/)

I would also like to mention those WAA people who have served in admin roles at National and International events.

Thank you to Russell Abery as a DOS, Scott Taylor Beech in several events with electronic scoring, admin and as a candidate judge, and Patsy Vercoe for her unwavering devotion at admin level along with her appointment to Oceania. These roles are all important in ensuring events can be run.

There ends my report.